

## **ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE**

The following general policies govern the appointment and functioning of advisory committees to the School Committee, other than the Student Advisory Committee. (Massachusetts General Law applies to the governance of the Student Advisory Committee; see policy JIB.)

1. The School Committee may create advisory committees to serve as task forces for special purposes or to provide continuing consultation in a particular area of activity. However, the School Committee will have no standing overall advisory committee.
2. If state or federal laws require the establishment of an advisory committee, the composition and appointment of the committees will meet all the guidelines required by law for that particular committee.
3. The composition of task forces and any other advisory committees will be broadly representative and take into consideration the specific tasks assigned to the committee. Members of the professional staff may be appointed to the committee as members or consultants.
4. The School Committee will make all appointments to such committees. The School Committee will appoint staff members to such committees upon recommendation of the Superintendent.
5. Advisory committee members will serve one year only unless the School Committee reappoints the member.
6. The School Committee chair will clearly instruct all advisory committees as to:
  - a. The length of time each member will serve.
  - b. The assignment the School Committee wishes the committee to fulfill and the extent and limitations of its responsibilities.
  - c. The resources the School Committee will provide.
  - d. The approximate dates on which the School Committee wishes to receive major reports.
  - e. School Committee policies governing citizens, committees, and the relationship of these committees to the School Committee as a whole, individual School Committee members, the Superintendent, and other members of the professional staff.
  - f. Responsibilities for the release of information to the press.
7. Advisory committees will base their recommendations upon research and fact.
8. The School Committee possesses certain legal powers and prerogatives that cannot be delegated or surrendered to others. Therefore, an advisory committee must submit all its recommendations to the School Committee.
9. Advisory committees are subject to the provisions of the Open Meeting Law.

**ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE**

The Committee will have the sole power to dissolve any of its advisory committees and will reserve the right to exercise this power at any time during the life of any committee.

Reviewed: May 26, 2015  
Adopted: September 11, 2012

SOURCE: MASC

LEGAL REF.: M.G.L. 30A:18-25

CROSS REF.: ADF, Wellness Policy  
JIB, Student Involvement in Decision-making

**NOTE: This category is for filing a general policy on advisory committees made up entirely or largely of non-school personnel. Supporting regulations may be needed.**

**If there were a general staff advisory committee for making all types of recommendations to the School Committee, statements about the advisory committee would be filed in ABB (Also GBB), Staff Involvement in Decision-making. However, statements about staff committees that functions in special areas, or groups composed only of administrators are better filed elsewhere and cross-referenced from here or from ABB, as appropriate.**

**The cross reference on the above policy is to a closely related topic, which pertains to the Student Advisory Committee required by law.**