

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

District Level

Step	Actions Taken / Program(s) Implemented	Who is responsible?	When will it happen?
Establishing clear rules and consequences	Teen Dating Violence Policy and Plan	Superintendent, Leadership Team, School Committee	Review and revise by 12/31/2020
Implement classroom lessons	Develop a partnership with local resources (New Hope, Inc.) to develop a plan to implement a Teen Dating Violence Curriculum	Superintendent, Assistant Superintendent, MHS & QMS Principals, Dept. Head	Ongoing
Assessing bullying behaviors	Convene the Bullying Prevention Committee	Superintendent, Director of Health Services	Quarterly meetings: September-June
	Utilize Aspen (X2) Student Information System to document allegations and findings of bullying	Principals and Assistant Principals	Ongoing
	PowerPoint mandated trainings	Every staff member completes the trainings. Principals confirm completion of trainings and send the information to Central Office	Initial requirement to be completed by September 30 th

Mansfield Public Schools

BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

Conduct an annual survey of students, parents and staff to self-evaluate the quality of school experience	Specific questions within the survey will be related to measuring students feeling comfortable with reporting bullying and the responsiveness of the school to such reports.	Each school will administer the survey	Survey will be conducted in May/June of each school year
IEP Team considers student vulnerability to bullying	IEP Teams develop specific goals to help student avoid and respond to bullying situations	IEP Teams, School Psychologists, Teachers, Counselors, Speech and Language Pathologists	Ongoing

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

Robinson Elementary

Step	Actions Taken / Program(s) Implemented	Who is responsible?	When will it happen?
Promote Positive School Culture	PBIS Implementation Wellness/Attendance Meetings Grade Level Celebrations Develop skits with QMS	PBIS Team and all staff members Administrators, School Counselor, School Psychologists, Nurses PBIS Team Administration and QMS Performing Arts Department	Ongoing Monthly Three times each year 2019-2020
Assessing bullying behaviors	Social-Emotional Team to assess bullying behaviors in the school; analyze S/E RTI referrals Weekly RTI Steering Committee Meetings Social Skills Improvement System (SSIS)	Principal, Assistant Principal, Teachers, School Counselor, School Psychologist, and Nurses RTI Team Counselors and School Psychologists	Ongoing Weekly Ongoing

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

Establishing clear rules and consequences with a consistent referral process	PBIS (School-wide Matrix and Classroom Matrix)	All Staff	Ongoing
Increasing supervision in unstructured environments	Train the lunch/recess monitors using PBIS template	Administration	Ongoing/as needed
Continue implementing classroom lessons for social/emotional learning	Open Circle (Anti-Bullying Lessons)	Classroom Teachers	Ongoing
	Ophelia Network for Social Emotional Learning Lessons	Counselors and School Psychologists	As needed

**Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)**

Jordan/Jackson Elementary

Step	Actions Taken /Program(s) Implemented	Who is responsible?	When will it happen?
Changing school climate	Attendance and High Profile Student Meetings	Administrators, School Counselors, School Psychologists, Nurses, Special Education teachers	Monthly on a Friday
	PBIS Implementation	PBIS Team	Monthly and as needed determined by the Team (after school on a Thursday)
	Student Council	Teachers, Support Staff and Administrators	Monthly Meetings and as needed
	Buddy Bench	All Staff	Ongoing
	Sustaining the “Nobody eats alone” Lunch Program	All Staff	Ongoing

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

Assessing bullying behaviors	PBIS referral forms	Administration, PBIS Team, All Staff	On-going year round
Creating safe school teams	PBIS lessons, classroom community meetings, C.A.R.E.S. Curriculum Lessons	All Staff	Monthly: pacing guide is available in PBIS folder on share drive, staff meetings Beginning of the year and at the end of each term
Establishing clear rules and consequences	PBIS Student Handbook (with Glossary of anti-bullying terms)	PBIS Team, All Staff Assistant Principals/School Council/School Committee	Ongoing daily announcement reminders, updated yearly Ongoing tracking of needs-based changes and yearly approval

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

<p>Increasing supervision in unstructured environments</p>	<p>Lunch monitor training monthly</p> <p>PBIS trainings for monitors and bus drivers</p> <p>Recess Centers and Activities</p>	<p>Administration</p> <p>PBIS Team and Administration</p> <p>PBIS and All Staff</p> <p>Students, Lunch Staff, PE Teachers, Administration</p>	<p>Monthly 1 hour trainings</p> <p>Weekly meetings</p> <p>September/October yearly and as necessary based on the Data</p> <p>Feedback provided from students at student council meetings</p> <p>Ongoing meetings to determine reevaluate recess supplies</p>
<p>Including classroom time for social-emotional learning</p>	<p>Open Circle, Anti-Bullying Lessons, Classroom Community Meetings,</p> <p>Second Step into appropriate curriculum lessons</p> <p>Zones of Regulation/Social Thinking Curriculum Points with Consistent Language, C.A.R.E.S Curriculum Mindfulness / Positive Self-esteem lessons</p>	<p>All Staff</p> <p>Health Teacher and School Psychologists</p> <p>School Psychologists in cooperation with classroom teachers, special education teachers and specialists</p>	<p>Ongoing</p> <p>Weekly</p> <p>Ongoing</p>

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

<p>Monitoring and continuing anti-bullying efforts</p>	<p>Pathways to the Office (clarify for teachers when and how to handle bullying situations)</p> <p>Utilize X2 for electronic conduct referrals from the bus</p>	<p>PBIS Team</p> <p>Administration, PBIS Team, School Psychologists and School Counselors</p>	<p>On-going</p> <p>On-going</p>
--	---	---	---------------------------------

**Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)**

Qualters Middle School

Step	Actions Taken / Program(s) Implemented	Who is responsible?	When will it happen?
Building/maintaining a safe school climate	School assembly, expectations of students	Assistant Principals and student handbook	The first week of school with additional assemblies as needed
	Implementation of the 3 Rs curriculum in Health	Health Faculty	Over the course of the 1st 90 days of the school year
	Stinger Events	Faculty members participated in the Stinger Event Summer Institute	One time per month, typically on ½ days
	Buzz Bucks recognition system for positive student behavior	All faculty distribute them; however, the PBIS team coordinates the program	Ongoing daily
	1st 3 Days Focus on Building Relationships	All Faculty and Staff	First three days of the school year
	Police department presentation to students on Cyberbullying and social media	SRO	Fall 2018, Fall 2019
	Anti-Defamation-League in	Program Advisors and peer	January - June 2019, anticipated

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

	<p>class lessons in 6th grade</p> <p>Signs of Suicide Lessons</p> <p>Absence Intervention Committee meetings</p>	<p>leaders</p> <p>Counseling staff and psychologists, PE/Health teachers, Nurses</p> <p>Administration, counselors, psychologists, nurses, SRO</p>	<p>January - June 2020</p> <p>November 2018-February 2019, anticipated November 2019-February 2020</p> <p>Monthly, ongoing</p>
<p>Assessing and addressing bullying behaviors</p>	<p>Weekly SST meetings to review students of concern and any evidence of bullying</p> <p>Monthly administrative/grade level team meetings to review students of concern, guidance and special education issues, etc., and examine any evidence of bullying</p> <p>Administrative meetings with parents as needed.</p> <p>Regular team teacher and support staff meetings</p>	<p>Student Support Team</p> <p>Team teachers and administration</p> <p>Administration</p> <p>Team teachers, counselors, special educators.</p>	<p>Weekly meetings throughout the school year</p> <p>Monthly meetings throughout the school year</p> <p>As needed, case by case basis</p> <p>One time per cycle, all year</p>

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

Establishing clear rules and consequences	Update Student Handbook to include new legislation around bullying situations Implement PBIS Lessons	Assistant Principals/School Council/School Committee One Designated Person Per Team	On-going tracking of needs-based changes and yearly approval September
---	---	--	---

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

Mansfield High School

Step	Actions Taken /Program(s) Implemented	Who is responsible?	When will it happen?
Changing school climate	Responsible use and cyberbullying assembly	Assistant Principal	March 2019
	Anti-Defamation League “A World of Difference” program initiated. Student-facilitated lessons began in the Spring	Assistant Principals/ADL Advisors	Full Year
	Guidance Department initiated “Signs of Suicide” program	Counseling staff and psychologists, PE/Health teachers, Nurses	November 2018-February 2019, anticipated November 2019-February 2020
	Empathy/ Bullying Unit in Health Class	Health/PE Teachers	Fall 2018 & Fall 2019
	Bullying/ Hazing Unit in Health Class	Health/PE Teachers	Fall 2018 & Fall 2019
	Best Buddies and Unified Sports implemented and developed	Advisors and Athletics Department	Ongoing
	“Nobody Eats Alone” Campaign	Advisors	Spring 2019- Anticipated Spring 2020

Mansfield Public Schools
BULLYING PREVENTION AND INTERVENTION PLAN – ACTION STEPS (Revised May 2019)

<p>Assessing bullying behaviors</p>	<p>Response to Intervention Team the team to review all referrals to look for any evidence of bullying</p> <p>Case Review of Bullying Binder</p> <p>School Wide Social & Civic Expectations Rubric: Student are assessed every quarter and reported out to parents.</p> <p>Attendance team meets considers and discusses possible evidence of bullying during meetings</p>	<p>Response to Intervention Team (Assistant Principal, Teachers, Adjustment & School Counselors, and School Psychologist)</p> <p>Assistant Principals</p> <p>Teachers</p> <p>Assistant Principals, Nurses, School Psychologists, Guidance/Adjustment Counselors</p>	<p>Weekly meetings</p> <p>Monthly</p> <p>Reported out on school-wide rubric</p> <p>Bi-Weekly</p>
<p>Revisiting established clear rules and consequences</p>	<p>Consider making alterations to handbook based on best-practice current data.</p>	<p>Assistant Principal & Handbook Committee, School Council, and School Committee</p>	<p>Yearly</p>
<p>Identification of At-Risk Students & Community Resource Development</p>	<p>Round Table Discussions</p>	<p>Superintendent, Police, Schools, District Attorney’s Office, DCF, DYS & DMH</p>	<p>Monthly</p>